

Drones for GREEN iNdustry

Project N 2022-1-BG01-KA220-HED-000090004



Kick-Off Meeting

Technical University of Sofia, Univ. building № 2,
8 „St. Kliment Ohridski“ Blvd.
Sofia 1000

<https://library.tu-sofia.bg/university/12>

14 March 2023 (Tuesday)

<https://us06web.zoom.us/j/82485191736?pwd=Qk1lblpKT0lUS3B0TUJvcXVpNnZPQT09>

Contact Details:

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Agenda

Tuesday, 14 March 2023		
Time	Topic	Responsible partner
12:00 – 12:15	Welcome Session and meeting arrangements	TUS
12:15 – 12:45	Partners introduction & Presentations <ul style="list-style-type: none"> ● Who you are ● What you do <ul style="list-style-type: none"> ○ Existing Portfolio of Tools & Services related to Drones4GREEN ○ What you are expected to do within Drones4GREEN project 	ALL 5' minutes presentation per partner
12:45 – 13:00	Short project overview/ Presentation of the project <ul style="list-style-type: none"> ● Project Vision & Objectives ● The activities 	Prof. Valeri Mladenov, (Project Manager) TUS
13:00– 13:15	Project Management <ul style="list-style-type: none"> ● Agreements between partners ● Quality management scheme ● Partner communication issues ● Contract requirements ● Questions and Answers 	Assist. Prof. Thomas Lagkas (Technical Manager) IHU
13:15– 13:30	Financial Management <ul style="list-style-type: none"> ● General Rules & Financial Provisions ● Eligible Costs 	TUS IHU
13:30 - 13:45	Presentation of Drones4GREEN <ul style="list-style-type: none"> ● Overview and plans <ul style="list-style-type: none"> ○ Work plan, tasks, objectives 	Assist. Prof. Thomas Lagkas IHU
13:45 – 14:00	Discussion: <ul style="list-style-type: none"> ● The project and its financial aspects ● Final work program and schedule covering the whole project period ● New revised Gantt Chart (timeline) ● Accepting a plan for activities with specific deadlines for implementation ● Discussing issues arising during project work ● Project management, communication, quality assurance, publicity and administrative matters ● Identifying the ways of communication between partner organizations ● Questions to be asked at the second project meeting 	ALL

14:00 – 14:10	Project Coordination <ul style="list-style-type: none"> ● Voting for Project Manager (PM) (Prof. Valeri Mladenov) ● Voting for Technical Manager (TM) (Assist. Prof. Thomas Lagkas) ● Voting for Coordination Group (CG) ● Voting for Quality Assurance Team (QAT) ● Selecting the responsible person for each work package 	TUS IHU ALL
14:10 – 15:00	Break	
15:00 – 15:20	Work package 1 (WP1) Project Management <ul style="list-style-type: none"> ● Overview and plans 	TUS ALL
15:20- 15:40	Work package 2 (WP2) Educational material and curriculum development on Drone Deployment Technology <ul style="list-style-type: none"> ● Overview and plans <ul style="list-style-type: none"> ○ Work plan, tasks, objectives A2.1. Educational Material and state-of-the-art methodology for deploying Drone Technology A2.2. Curriculum Development A2.3. Kickoff Plenary Project Meeting	MDS TUS
15:40 - 16:00	Work package 3 (WP3) Mobile apps supporting Drone flights <ul style="list-style-type: none"> ● Overview and plans <ul style="list-style-type: none"> ○ Work plan, tasks, objectives A3.1. Mobile apps supporting drone flights A3.2. Second Plenary Project Meeting A3.3. First Multiplier event on drone education	K3Y Ltd MDS
16:00 – 16:20	Work package 4 (WP4) Drone Open Digital Hub <ul style="list-style-type: none"> ● Overview and plans <ul style="list-style-type: none"> ○ Work plan, tasks, objectives A4.1. Drone open digital hub A4.2. Third Plenary Project Meeting A4.3. Second Multiplier event on drone deployment practices	IHU TUS
16:20 – 16:40	Work package 5 (WP5) Drones for the agriculture industry: a case study <ul style="list-style-type: none"> ● Overview and plans <ul style="list-style-type: none"> ○ Work plan, tasks, objectives A5.1. Drone deployment framework evaluation A5.2. Project Closure Meeting A5.3. Third Multiplier event on drone open hub and the agriculture use case A5.4. Drone training	GEOSENSE IKE MINDS
16:40- 17:00	Closing Remarks and Next Meetings Schedule Closure of the Meeting	TUS ALL